



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

LIMA FAMILY YMCA
345 S. Elizabeth St., Lima, Ohio 45801
P 419-223-6045 F 419-223-0771
www.limaymca.net

EVERYONE IS WELCOME

OPEN DOORS FINANCIAL ASSISTANCE

The heart of the Y's mission is to reach and serve all people in our communities. Because the Y is community-based and believes that its programs and services should be available to everyone, we offer the "Open Doors Financial Assistance" program. This program offers a sliding fee scale that is designed to fit the financial situation of each individual and family in our community.

HOW DO I APPLY?

1. Complete the "Open Doors Financial Assistance" application.
2. Provide verification of income by submitting copies of the last two pay stubs, most recent W-2, child support, workers comp, disability, SSI, SSA, etc. from everyone in the household.
3. You will need to provide a copy of your most recent taxes. If you do not file taxes, you will need to provide a non-filing status transcript. You can obtain a non-filing status transcript online at www.irs.gov or by calling 844-545-5640 to make an appointment with the Lima Tax Department located in the Federal Building at 401 W. North Street, Lima, Ohio.
4. Adults 18 and older must complete an adult background check and youth ages 12-17 must complete a juvenile background check. Anyone with a felony of any kind, assault, drug or theft charge will be ineligible for financial assistance.



AFTER YOU QUALIFY

After receiving your financial assistance application and verification of income, the YMCA Financial Assistance Coordinator will call you to discuss your financial assistance. Before starting your membership, all members of the household are asked to write a thank you letter. Children may draw a picture. Members receiving financial assistance are asked to volunteer at the YMCA. For a single adult membership, 5 volunteer hours are asked to be completed within the year. For a family membership, 10 volunteer hours are asked to be completed within the year.

WHO SEES MY FINANCIAL INFORMATION?

Personal financial information is handled in a confidential manner and will be seen and reviewed only by YMCA staff. No information is shared with any other agency or organization. If you have questions or concerns, please contact the YMCA Financial Assistance Coordinator at 419-223-6045 ext. 118.

YMCA mission: To put Christian principles into practice through programs that build healthy spirit, mind and body for all.



**LIMA YMCA
OPEN DOORS FINANCIAL ASSISTANCE REQUEST**

1st Adult: _____ DOB _____ Male Female

Address: _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Email _____

Employer: _____ Work Phone _____

Emergency Contact Name _____ Phone # _____ Relationship _____

COMPLETE THIS SECTION FOR FAMILY MEMBERSHIP ONLY

2nd Adult: _____ DOB _____ Male Female

Email _____ Cell Phone _____

Employer _____ Work # _____

DEPENDENT CHILDREN THRU AGE 24

STILL LIVING IN THE HOME.

	<u>SEX</u>	<u>AGE</u>	<u>DOB</u>	<u>SCHOOL</u>	<u>PHONE</u>
1. _____	M <input type="checkbox"/> F <input type="checkbox"/>	_____	_____	_____	_____
2. _____	M <input type="checkbox"/> F <input type="checkbox"/>	_____	_____	_____	_____
3. _____	M <input type="checkbox"/> F <input type="checkbox"/>	_____	_____	_____	_____
4. _____	M <input type="checkbox"/> F <input type="checkbox"/>	_____	_____	_____	_____
5. _____	M <input type="checkbox"/> F <input type="checkbox"/>	_____	_____	_____	_____

MUST BE COMPLETED BY APPLICANT FOR CONSIDERATION

HOUSEHOLD MONTHLY GROSS INCOME

Salary/Wages _____

Child Support _____

Alimony _____

Gov. Assist. _____

Food Stamps _____

Cash Assistance _____

School Loans/Grants (amnt. after tuition) _____

Other Income _____

REQUIRED DOCUMENTATION

- Federal income tax form 1040 **or proof of non-filing status**. To obtain a non-filing status transcript go to www.irs.gov or by calling 844-545-5640 to make an appointment with the Lima Tax Department located in the Federal Building at 401 W. North Street, Lima, OH.
- Two current consecutive pay stubs or unemployment stubs for anyone working in the household.
- Copies of all government assistance for anyone in the household such as: Disability, SSI, SSA, Child Support, & Workers Comp.
- Other assistance such as: Student loans and Grants.
- Background check for anyone 12 years and older.

THE APPLICATION MUST BE COMPLETED AND ALL REQUIRED DOCUMENTATION SUBMITTED TO BE CONSIDERED FOR FINANCIAL ASSISTANCE.

I certify that all the above information is true and complete to the best of my knowledge.

Signed _____ Date _____



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Lima Police Department
Bureau of Records
117 E. Market St.
Lima, OH 45801

Would you please complete a records check on the following person. The information is required in qualifying the applicant for employment at the Lima YMCA.

Michelle Spees
Michelle R. Spees, HR Director

Last Name _____ First _____ Middle _____
 Address _____ Apt./Unit# _____ City _____ State _____ Zip _____
 Date of Birth _____ Social Security Number _____
 Email Address _____ Phone Number _____

I hereby authorize the Lima City Police Department to release any and all information from its criminal records concerning myself to the Lima Family YMCA. Such information MAY include convictions in other jurisdictions if these convictions are known to the Lima City Police Department. I am aware that such information may not be released without my signature. I AM AWARE THAT THE LIMA CITY POLICE DEPARTMENT HAS NO CONTROL OVER ANY SUBSEQUENT RELEASES OF THIS INFORMATION ONCE IT HAS BEEN PROVIDED TO THE LIMA FAMILY YMCA.

Date signed by Subject Signature of Subject to be Checked

On the **reverse side** hereof is a list of the arrest/conviction file at the Lima City Police Department on the above named subject. It is only a check by name and not by fingerprints and therefore is unverified as to the true identity of the subject in question. It contains a record of arrests/convictions made within the jurisdiction of the Lima Police Department.

Officer, Records Bureau: _____
Name

Title Date



LIMA POLICE DEPARTMENT JUVENILE RECORD CHECK

Name: _____

(please print)

Date of Birth: _____ **S.S.N.** _____

Person/Company requesting records check:

(parent/guardian name and signature)

This record includes only:

Juvenile arrests, traffic violations and warrants that occurred within the Lima, Ohio city limits.

Clerk: _____ **Date:** _____

of pgs. attached: _____ **No record** _____



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AUTHORIZATION AND ACKNOWLEDGMENT REGARDING BACKGROUND INVESTIGATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION, "A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT", "ADDITIONAL STATE LAW NOTICES" and certify that I have read and understand those documents. I hereby authorize the Lima Family YMCA ("the Company") to obtain "consumer reports" and/or "investigative consumer reports" about me at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, military branch, institution, school or university (public or private), information service bureau, past or present employer or supervisor, private business, insurance company or personal reference, and/or other persons to furnish any and all background information requested by BIB, additional third-party organizations acting on behalf of the Company, and/or the Company itself. I agree that a facsimile ("fax") or photographic copy or digital copy of this Authorization shall be as valid as the original.

Signature: _____ Date: _____

Print Name: _____ Date of Birth: _____

Please check this box if you are a Minnesota or Oklahoma applicant or employee and would like to receive a copy of a consumer report if one is obtained by the Company. ...

Please check this box if you are a California applicant or employee and you would like to receive a copy of an investigative consumer report or consumer credit report if one is obtained by the Company at no charge whenever you have a right to receive such a copy under California law. By signing above, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW



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Personal Identifying Information Needed For Background Check – To facilitate a background check on you, please complete the information below and include all past or current names used (e.g., maiden, surname, alias).

Last Name	First	Middle	
Last Name	First	Middle	
Last Name	First	Middle	
Home Street Address		Apartment/Unit #	
City	State	Zip	
Phone	Email Address		
Date of Birth	Social Security No.	Gender	Race

DISCLOSURE REGARDING BACKGROUND INVESTIGATION:

The Lima Family YMCA, may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends or associates. These reports may contain information regarding your criminal history, credit history, motor vehicle records ("driving records"), verification of your education or employment history or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your employment history conducted by Background Investigation Bureau, LLC, ("BIB"), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900. You should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer

reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- The following FCRA right applies with respect to nationwide consumer reporting agencies:

CONSUMERS HAVE THE RIGHT TO OBTAIN A SECURITY FREEZE

You have a right to place a “security freeze” on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is

placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

ADDITIONAL STATE LAW NOTICES

If you live in, work in, or are seeking work for the Lima Family YMCA (“the Company”) in Massachusetts, Minnesota, New Jersey, New York, or Washington State, please note:

MASSACHUSETTS APPLICANTS/EMPLOYEES: You have the right to inspect and promptly receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency, Background Investigation Bureau, LLC, (“BIB”), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900.

MINNESOTA APPLICANTS/EMPLOYEES: You have the right, upon written request, to receive a complete and accurate disclosure of the nature and scope of any consumer report by contacting the consumer reporting agency, Background Investigation Bureau, LLC, (“BIB”), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900. The consumer reporting agency must make this disclosure within five days of receipt of your request or of Company’s request for the report, whichever is later.

NEW JERSEY APPLICANTS/EMPLOYEES: You have the right to inspect and promptly receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency, Background Investigation Bureau, LLC, (“BIB”), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900.

NEW YORK APPLICANTS/EMPLOYEES: You have the right, upon request, to be informed of whether or not a consumer report was requested from a consumer reporting agency by contacting the consumer reporting agency, Background Investigation Bureau, LLC, (“BIB”), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900. If a consumer report is requested, you will be provided with the name and address of the consumer reporting agency furnishing the report. You may inspect and receive a copy of the report by contacting BIB with the contact information above.

WASHINGTON STATE APPLICANTS/EMPLOYEES: If Company requests an investigative consumer report from a consumer reporting agency, you have the right to receive a complete and accurate disclosure of the nature and scope of the investigation requested by Company. You also have the right to request from the consumer reporting agency, Background Investigation Bureau, LLC, (“BIB”), 9710 Northcross Center Court, Huntersville, NC 28078, (877) 439-3900, a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.