



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

LIMA FAMILY YMCA
345 S. Elizabeth St., Lima, Ohio 45801
P 419-223-6045 F 419-223-0771
www.limaymca.net

Lima Police Department
Bureau of Records
117 E. Market St.
Lima, OH 45801

Would you please complete a records check on the following person. The information is required in qualifying the applicant for employment at the Lima YMCA.

Michelle R. Marshall
Michelle R. Marshall, HR Director

NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ SOC. SEC. NO. _____

I hereby authorize the Lima City Police Department to release any and all information from its criminal records concerning myself to the Lima YMCA President. Such information MAY include convictions in other jurisdictions if these convictions are known to the Lima City Police Department. I am aware that such information may not be released without my signature. I AM AWARE THAT THE LIMA CITY POLICE DEPARTMENT HAS NO CONTROL OVER ANY SUBSEQUENT RELEASES OF THIS INFORMATION ONCE IT HAS BEEN PROVIDED TO THE LIMA YMCA PRESIDENT.

Date signed by Subject

Signature of Subject to be Checked

On the **reverse side** hereof is a list of the arrest/conviction file at the Lima City Police Department on the above named subject. It is only a check by name and not by fingerprints and therefore is unverified as to the true identity of the subject in question. It contains a record of arrests/convictions made within the jurisdiction of the Lima Police Department.

Officer, Records Bureau: _____
Name

Title

Date



Background Check: FCRA Authorization to Obtain a Consumer Report August 2018

Pursuant to the federal Fair Credit Reporting Act, I hereby authorize the Lima Family YMCA and its designated agents and representatives to conduct a comprehensive review of my background through a consumer report and/or an investigative consumer report to be generated for employment, promotion, reassignment or retention as an employee. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to, the following areas: verification of Social Security number; current and previous residences; employment history, including all personnel files; education; references; credit history and reports; criminal history, including records from a criminal justice agency in any or all federal, state or county jurisdictions; birth records; motor vehicle records, including traffic citations and registration; and any other public records.

I, _____, authorize the complete release of these records or data pertaining to me that n individual, company, firm, corporation or public agency may have. I hereby authorize an request any present or former employer, school, police department, financial institution or other persons having personal knowledge of me to furnish the Lima Family YMCA or its designated agents with any and all information in their possession regarding me in connection with an application of employment. I am authorizing that a photocopy of this authorization be accepted with the same authority as the original.

I understand that, pursuant to the federal Fair Credit Reporting Act, if any adverse action is to be taken based upon the consumer report, a copy of the report and a summary of the consumer's right will be provided to me.

Signature

Date