

# LIMA FAMILY YMCA

Employment Application



## APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address	Cell Phone	
Date Available		Desired Salary	
Position Applied for			
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If so, when?			

## EDUCATION

High School		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Degree			
College		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Degree			
Other		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Degree			

## REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

PREVIOUS EMPLOYMENT			
Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?      YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?      YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?      YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From      To
Rank at Discharge	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

**APPLICANT'S CERTIFICATION AND RELEASE**  
**Please Read and Sign**

**PLEASE READ CAREFULLY BEFORE SIGNING**

**EQUAL EMPLOYMENT OPPORTUNITY**

Employer is dedicated to providing equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, ancestry national origin, citizenship status, age, pregnancy, handicap or disability, genetic information or condition, sexual orientation, gender identity or expression,, military status or status as a veteran, in accordance with applicable laws. In addition, Employer complies with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, benefits and training.

**TRUTH**

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that Employer is relying on my complete honesty. I understand that any inaccuracy, misrepresentation, or incomplete answer provided by me in this application will cancel the application or may result in termination if I have been employed.

**INVESTIGATION**

I understand that, as a condition of employment, Employer must conduct and receive favorable results of a thorough pre-employment investigation, and periodic investigations throughout employment. These investigations include, but may not be limited to, current employer reference checks, former employer reference checks, personal reference checks, criminal record checks, drug testing, credit bureau reports, financial institution account verification checks, investigation and review of all internet and web postings and comments made by me, physical examinations, and a review of my driving record if I am applying for a position that involves driving.

I hereby authorize Employer to conduct these investigations to obtain any requested information, and to update this information, and to investigate all statements made by me in this application. I hereby direct former employers, all references, individuals, and all applicable government agencies to respond to questions concerning my application for employment. I understand that the information released or provide is for business use by

Employer and may be disclosed to third parties as necessary in the conduct of its business. If I am hired, I authorize Employer to supply my employment record, in whole or in part, to any prospective employer, government agency, or other party with a legal and proper interest. I release Employer, these parties and any individual, including record custodians, from any and all liability for any damage that may result from furnishing the requested information or any of my personal records.

I am not subject to a covenant-not-to-compete agreement, or any other work restricting agreement. I agree to indemnify and hold Employer harmless for any damages and legal expenses in the event that this representation and warranty is or becomes false. I agree not to use any confidential or proprietary information from prior employment in my employment with Employer and agree not to disclose any information I am contractually or otherwise legally bound to keep confidential.

**EMPLOYMENT AT WILL**

I understand that if I am employed by Employer, I will be an **employee at will**. My employment can be terminated ant any time by me or Employer, with or without notice, and with or without reason, in accordance with the laws of the State of Ohio. The terms and conditions of my employment, my compensation, and my benefits may be changed at any time by Employer. Any oral statements or promises to the contrary are not binding on Employer. If hired, I will comply with all rules and regulations of Employer.

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Applicant's Signature

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Date